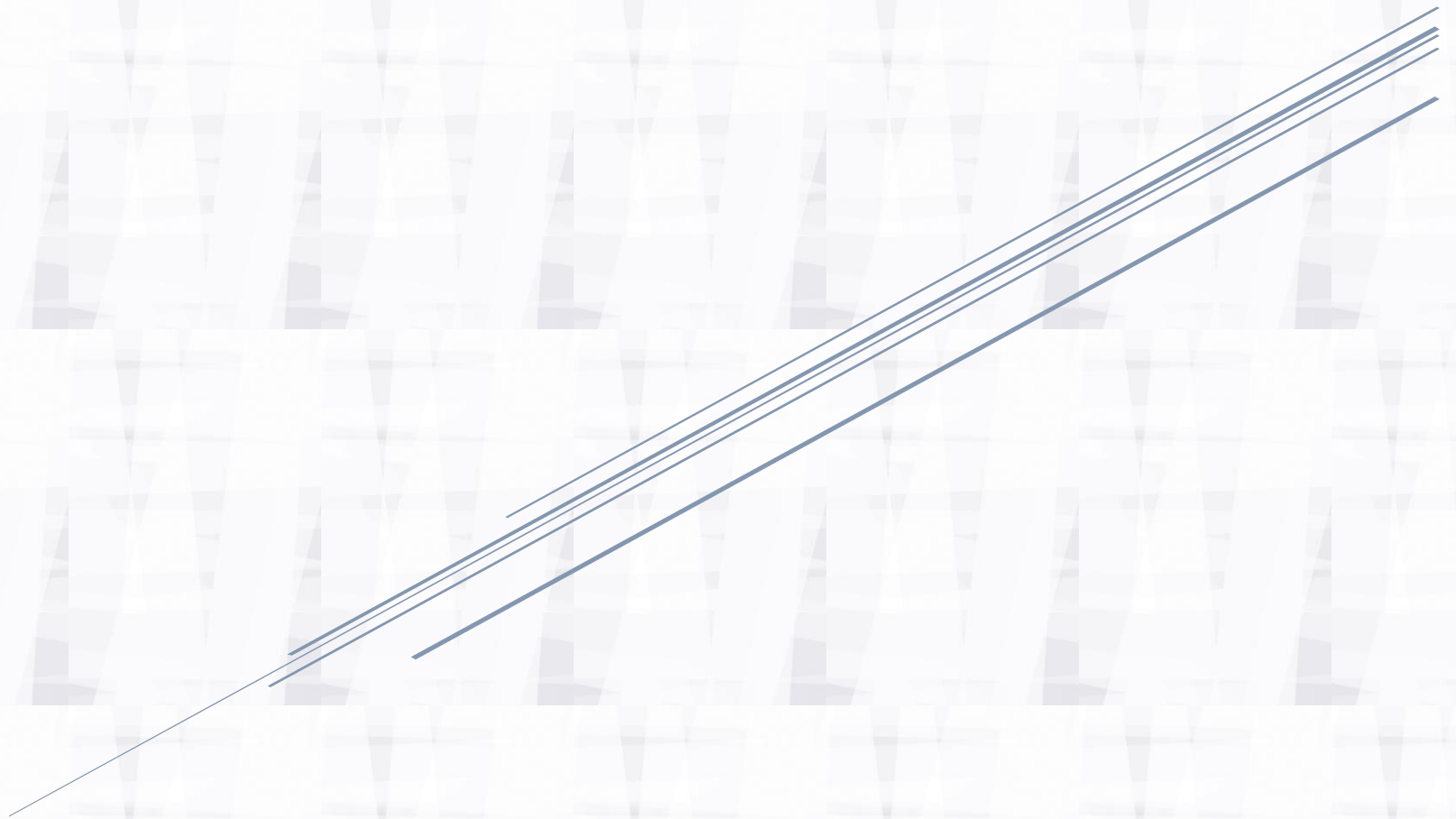


# COVID-19 RISK ASSESSMENT

and Action Plan for the 2020-21 season



Guildford City Football Club  
v2 8 September 2020

RISK ASSESSMENT						
CLUB: GUILDFORD CITY FC		LEAGUE: CHERRY RED RECORDS COMBINED COUNTIES LEAGUE PREMIER DIVISION				
COVID-19 OFFICER: BARRY UNDERWOOD						
What are the hazards	Who might be harmed	Controls required	Additional Controls	Action by who?	Action by when?	Date complete
Spread of Covid-19 infection	Club volunteers Spectators Players and team management	<p><b>Promoting good hygiene:</b></p> <p>Provide hand sanitisers at points around the ground including at turnstiles, in clubhouse, at tea hut and in all changing facilities.</p> <p>Clearly direct people to where they can wash their hands</p> <p>Ensure handwashing stations are working, and complete with soap, water, hand sanitiser and disposable paper towels.</p> <p>Provide hygiene promotional posters and signage throughout the ground.</p> <p><b>Keep facilities and equipment clean:</b></p> <p>Thorough pre-booking clean by Freedom Leisure Ltd.</p> <p>Identify high-contact touch points for more regular cleaning. (Door handles, perimeter railing, stair rails, turnstile, footballs)</p> <p>Ensure sufficient facility for waste to be disposed of.</p> <p><b>Maintaining social distancing and avoiding congestion:</b></p> <p>Provide signage so people can find their way around the site safely</p> <p>Apply two metre markings at turnstile entrance, toilets, refreshment point and bar.</p>	<p>Hourly check ensuring sufficient sanitiser, soap, paper towels</p> <p>Ensure all matchday volunteers are familiar with new protocols and the importance of good hygiene</p> <p>Face masks available at the turnstile to those who require them. A Perspex screen be installed at the turnstile, with operator wearing a mask and rubber gloves</p> <p>Weekly stock check of cleaning products</p> <p>Hourly cleaning of high-contact touch points</p> <p>Monitor effectiveness, especially at peak times</p> <p>Pre-match check on promotion posters and signage</p>			

		<p>One-way system marked by arrows to ensure foot traffic flow management to avoid pinch-points</p> <p>Limit available sitting by stewarding the area to ensure suitable distancing.</p> <p>Regulate entry to the clubhouse to avoid congestion</p> <p><b>Player, team officials and match officials social distancing</b></p> <p>Reduce use of changing rooms and stagger use for dressing and showering.</p> <p>Socially distance on the team bench. In fine weather add chairs to the side of the bench. If poor weather use the ends of the covered stands.</p>	<p>Ensure all volunteers promote compliance to facility users, and are able to report/deal with non-compliance</p> <p>Use the changing room as little as possible. Avoid using the changing room as a meeting place. The clubhouse is reserved for pre-match team meetings and two gazebos have been installed as further meeting places.</p> <p>Ideally 50% of players change first and then the second 50%. Post-match showering and changing should be similarly staggered.</p> <p>Players to eat post-match food outside of the clubhouse.</p>			
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**Guildford City Football Club  
Covid-19 Action Plan (Matchday)  
(please also refer to risk assessment)**

*Prior to each match all players, officials and spectators must undergo a self-assessment for any Covid-19 symptoms. No one should leave home to participate in football if they, or someone they live with, has any of the following: A high temperature (above 37.8 degrees C), a new, continuous cough and/or a loss of, or change to, their sense of smell or taste.*

*The landlord Freedom Leisure Ltd has confirmed that all public areas on the stadium site, including clubhouse, tea hut and changing areas, will have been thoroughly cleaned prior to each match.*

*Whilst on site officials, players and spectators should regularly wash their hands throughout the period of attendance. Hand sanitiser and disposable masks are available for use throughout the site.*

#### **Turnstile    HIGH RISK AREA**

- 2m distancing spacing outside turnstile
- Install Perspex screen across turnstile hatch/es to protect operator/s
- Operator to wear disposable gloves and mask
- A second person to be located in turnstile area to assist turnstile operator, and periodically clean turnstile surface.
- Card payments now accepted and promoted to avoid cash transactions.
- Hand sanitiser and a free disposable mask for spectators are available just inside the turnstile should they wish to take one.
- All players and team officials to enter the ground via the Official's gate behind the seated stands. This gate to be closed one hour before kick-off.
- Entrance for U18 and U23 spectators should be via the Official's gate behind the seated stands. To avoid contact card payments are now accepted and those paying by cash should be by "recommended donation" into a bucket.

Inside the turnstile Track and Trace registration will take place. **Guildford City use the 'evePASS' app which can be downloaded free from:**

iPhone

<https://apps.apple.com/us/app/evepass/id1516609361>

Android:

[https://play.google.com/store/apps/details?id=com.eveio.pass&hl=en\\_US](https://play.google.com/store/apps/details?id=com.eveio.pass&hl=en_US)

Spectators without smart phones can still provide track and trace details manually.

#### **Toilets (outside block)**

- Utilise the male and female toilets on a one in, one out basis.
- Maximum two persons at a time in the outside toilet block.
- 2m distancing spacing outside toilet doors
- Hand sanitiser and paper towels to be available
- Paper towels to be disposed of in bin provided.

## Boardroom

- Due to limited space the boardroom will not be used for official boardroom activities

## One Way Pedestrian System

- In the vicinity of the toilet block pedestrian access becomes narrow with inadequate spacing.
- Pedestrians heading towards changing rooms, clubhouse or tea bar should travel EITHER up the steps and along the front of the seated area and down the steps at the far end OR along the narrow pathway outside the clubhouse windows. Signage will be in place to this effect.
- Pedestrians returning from the changing rooms, clubhouse or tea bar should walk along the track area in front of the clubhouse. A pedestrian lane will be marked for this journey bordered by the metal perimeter fence and a taped area. Spectators should not go any nearer the pitch than the taped border line.

## Clubhouse and Bar

- The staff toilet in the clubhouse can be used by spectators on a one out, one in basis.
- Hand sanitiser and paper towels to be available
- Paper towels to be disposed of in bin provided.
- Post-match food for players and officials will be served via the tea hut hatch.
- The clubhouse space will be retained as player changing or meeting overflow in the event of extreme weather.
- If circumstances allow a temporary bottle bar will be opened from the Boardroom. This bar area could sell a limited range of merchandise.

## Tea Hut

- 2m distancing spacing at the tea hut
- Card payments now accepted to avoid cash transactions.

## Changing Rooms **HIGH RISK AREA**

- It is planned to use the home and away changing rooms on a rota basis.
- Teams should not use the changing rooms as meeting points.
- Teams should ideally change in batches of 7-8 persons who should be suitably distanced within the room.
- The clubhouse and a gazebo will be available for use of players waiting access to get changed.
- Manager's team meetings will take place in these locations and NOT in the changing rooms.
- A similar system should be in place post-match with staggered showering etc.
- The three match officials should stagger their changing, and post-match shower etc. Where possible match officials should arrive in kit.

### **Players Bench (Dugouts)**

- A maximum of three people sitting on each bench at any one time. Suitably distanced chairs to be placed alongside dugouts for extra players. Occupants of players bench to be kept to a minimum.
- Physiotherapist or sports therapist to wear disposable gloves and mask whilst attending players.

### **Football Equipment**

- Match Balls to be thoroughly cleaned before the match. Ball boys to wear disposal gloves throughout match to avoid handling ball.
- No communal drinking bottles for players. Each player to supply their own drinking water marked with their name.

### **General**

- Teams should walk out separately, and there will be no “Respect” handshake.
- Goal celebrations should be “restrained”.
- Ideally match officials will be paid their expenses by direct transfer on the day of the game so as to avoid cash payment.
- Post-match spectators can avoid crowding at pinch points by departing the stadium via the gates at the back of the seated stand.

## **Guildford City Football Club Covid-19 Action Plan (Training)**

The club should maintain a register of all players attending training.

Players should

- Arrive changed and ready to train
- Bring their own labelled water bottle
- Keep all your kit and equipment separate from other kit.
- Sanitise hands before and after training

Players should not

- Touch any equipment or footballs with your hands
- Share your water with anyone else
- Spit on to the playing surface.

Barry Underwood  
GCFC Covid-19 Officer  
8 September 2020